

**THE CORPORATION OF THE MUNICIPALITY OF CENTRE HASTINGS**

**COMMITTEE OF THE WHOLE**

**MEETING MINUTES**

**DATE:** WEDNESDAY, NOVEMBER 9, 2011

**TIME:** 3:00 P.M.

**LOCATION:** COUNCIL CHAMBERS, MADOC

**COUNCIL PRESENT:** Reeve Ketcheson, Deputy Reeve Simpson, Councillor Kerby, Councillor Kramp-Neuman, Councillor Mitz.

**ABSENT:** None.

**STAFF PRESENT:** Treasurer, CAO/Clerk

**ALSO PRESENT:** Residents.

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**Call to Order**

Councillor Kerby called the meeting to order at 3:00 p.m.

**Approve the Agenda**

1. Simpson-Mitz: "To approve the Agenda". Carried

**Disclosure of Pecuniary Interest and the General Nature Thereof**

None.

**Delegations:**

The Clerk advised the committee that Ms. Robin Carscadden had earlier advised that she had no need to address the committee but was waiting for a written response to the questions she posed of Council at the September 28th meeting.

**PERSONNEL & FINANCE**

**Treasurer's Report**

The Committee reviewed the Treasurer's report for the month of October and sought clarification on a number of items and was provided clarification by the Treasurer.

2. Simpson-Ketcheson: "That the Committee receive the Treasurer's report and recommends that Council receive approve the report at the regular scheduled meeting of November 30, 2011 and Further that the Committee receives the report related to Pre-authorized payment Plan and recommends that Council authorize staff to implement the service". Carried

3. Simpson-Kramp-Neuman: "To receive the Budget report". Carried

**Requests for Funding / Budget Submissions - 2012**

4. Simpson-Ketcheson: "To advertise in local media for any groups wishing funding from the Municipality of Centre Hastings to submit a request by December 31, 2011;

That all department heads submit draft budgets to the Treasurer by January 13, 2012;

Request that the Tri Area Medical Centre Board, Madoc and District Recreation Centre Board, and the Madoc Library Board submit their budgets to the Municipality of Centre Hastings by January 13, 2012". Carried

## TRANSPORTATION

### **Public Works Superintendent's Report - Public Works**

5. Simpson-Kramp-Neuman: “That the Committee receive the report and recommend that Council receive and approve the report at the regular scheduled meeting on November 30, 2011”. Carried

Note was made that the parking lot reflectors for the Moira Hall parking lot, that are referenced in the report as having been installed, have in fact not yet been installed and staff are directed to ensure they are installed immediately.

A number of public safety issues were noted for immediate attention by staff, including; steep drop offs at the corners of Colborne and Livingstone at Francis Street and the culvert at 84 McKenzie needs to be cleaned out.

### **Public Works Superintendent's Report - Water and Sewer**

6. Kramp-Neuman-Simpson: “That the Committee receive the Public Works Superintendent's Water and Sewer Report for October and recommend that Council approve the report at the November 30, 2011 Council Meeting”. Carried

### **Resident Correspondence in Support of Opening McCumber Road**

7. Simpson-Ketcheson: “To receive the resident correspondence in support of opening McCumber Road”. Carried

### **CAO's Report - McCumber Road Opening**

The Committee discussed the project and their direction moving forward and directed staff to seek the position of the Lower Trent Conservation Authority in relation to the project and to report to Council on the costs to date of this project.

8. Simpson-Ketcheson: “That the Committee receive the report as information and further that the decision of the Committee at their meeting of October 12, 2011 to proceed with the opening and assuming of the unopened portion of McCumber Road be confirmed by the Committee and Council at their meeting on November 30, 2011”. Carried

## PROTECTION & DEVELOPMENT

### **Chief Building Official's Report**

9. Kramp-Neuman-Ketcheson: “That the Committee receive the Chief Building Official's Report for October and recommend that Council approve the report at the November 30, 2011 Council Meeting”. Carried

### **By-law Enforcement Officer's Report**

The Committee discussed ongoing complaints related to the burning of toxic materials in the urban area and the municipality's responsibility and options to address in this regard and directed staff to bring a report to the Committee for consideration.

10. Ketcheson-Mitz: “That the Committee receives the By-law Enforcement Officer's report for October and recommend that Council approve the report at the November 30, 2011 Council Meeting”. Carried

### **Zoning By-law Amendment Application**

The Committee discussed the application and reviewed the CAO/Clerks report. The Committee noted that they require additional clarification from the consultant that prepared the water and sewer units report in relation to infilling and if the type of development proposed with this application is accounted for in the infilling calculation or not.

11. Simpson-Kramp-Neuman: “That the Committee receives the report and further that the application be referred to a Public Meeting prior to the December 14, 2011 Council Meeting”. Carried

**Duncan Street Development Correspondence**

The Committee reviewed the proposal in the correspondence and discussed their options.

12. Simpson-Ketcheson: “That the Municipality respond that we are not in a position at this time to approve or deny a proposal of this nature at this time”. Carried

**Fire Department - Water Source Entrance Request**

The Committee was advised of the past use of the site in question and some of the issue that have occurred that could be addressed by the establishment of an access point.

13. Simpson-Ketcheson: “That staff approach the property owner proposing the establishment of an access point at the site”. Carried

**Fire Chief's Request - Meeting with Staff from the Office of the Ontario Fire Marshall**

The Committee reviewed the Fire Chief's recommendation that Council request information/education from staff at the Office of the Fire Marshall and for the undertaking of an internal departmental Risk Assessment.

14. Simpson-Mitz: “To approve the Fire Chief's recommendation”. Carried

**ENVIRONMENT & HEALTH**

None.

**Other Matters**

**Parks Recreation and Culture Coordinator's Report - Pool Operations 2011**

15. Simpson-Mitz: “That the Committee receive the Parks Recreation and Culture Coordinator's Report and recommend that Council approve the report at the November 30, 2011 Council Meeting”. Carried

**Closed Session**

16. Simpson-Kramp-Neuman: “To go into Closed session as permitted under the *Municipal Act, 2001 S.239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees; to deal with issues related to deal with issues related to an employee's status*”. Carried

17. Ketcheson-Kramp-Neuman: “To resume as before”. Carried

18. Simpson-Kramp-Neuman: “That staff follow direction as given in the Closed Session as it relates to;

seeking clarification from the employee related to the request of the employee and bring this information back to Council for consideration”. Carried.

**Adjournment**

19. Simpson-Ketcheson: “To adjourn”. Carried

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Mike Kerby  
Councillor - Chair

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Matt MacDonald  
CAO/Clerk