

THE CORPORATION OF THE MUNICIPALITY OF CENTRE HASTINGS

REGULAR MEETING OF COUNCIL

MEETING MINUTES

DATE: WEDNESDAY, SEPTEMBER 28, 2011

TIME: 6:00 P.M.

LOCATION: COUNCIL CHAMBERS, MADOC

COUNCIL PRESENT: Reeve Ketcheson, Deputy Reeve Simpson, Councillor Kramp-Neuman, Councillor Kerby, Councillor Mitz.

ABSENT: None.

STAFF PRESENT: CAO/Clerk

ALSO PRESENT: Residents, John Spitters, CJBQ, MIX 97, Rock 107, Megan Abraham, Community Press, Gail Paquette, EMC, Members of the Centre Hastings Fire Department.

Call to Order

Reeve Ketcheson called the meeting to order at 6:03 p.m.

The Reeve led Council in a brief ceremony in recognition of the recently deceased fire chief for Centre Hastings, Mr. Craig Horton.

Deputy Chief Dennis Derry representing the Fire Department, spoke in memory of Fire Chief Craig Horton providing related to Craig's family, his history with the Department and his involvement in the Community.

Councillor Mike Kerby, a member of the fire Department also spoke in memory of the Fire Chief.

All assembled recognized a moment of silence.

Approve the Agenda

1. Simpson-Mitz: "To approve the Agenda". Carried

Disclosure of Pecuniary Interest and the General Nature Thereof

None.

Accounts & Treasurer/Tax Collector's Report:

Council noted a voucher for \$13,800.00 from Danford Construction related to the provision of gravel and directed staff to adhere to the municipal procurement/purchasing policy and begin issuing an RFP/RFQ early in the year for the municipality's gravel needs. Council also sought clarification on a voucher related to the Weed Harvester seeking clarification as to the need for the rental expense versus the ability of the public works department to carry out this task.

2. Simpson-Kerby: "To approve General Accounts and Arena Accounts for September 2011". Carried

Approval of Minutes:

The Reeve requested that the resolution related to the Winter Maintenance Agreement be pulled from the Committee of the Whole minutes for further discussion. Council had a general discussion of the proposal and of staff's ability to clear the southern rural portion of the municipality and the Irish settlement area.

3. Kerby-Simpson: "To refer the Winter Maintenance Agreement to the Committee of the Whole for additional reporting by staff on the ability of staff to complete winter maintenance of the Irish settlement area in house rather than include it in the proposed agreement". Carried

4. Simpson-Kerby: "That the Motion; "5. Simpson-Mitz: "That the Centre Hastings Recreation Centre Board name be changed to the Madoc and District Recreation Board". Carried" from the Committee of the Whole Meeting Minutes of September 14, 2011 be amended by adding "Centre" to the Board name, now reading; "That the Centre Hastings Recreation Centre Board name be changed to the Madoc and District Recreation Centre Board". Carried

5. Kerby-Simpson: "That the Minutes from the;
1. Regular Meeting Minutes of August 31, 2011.
2. Closed Session Meeting Minutes of August 31, 2011.
3. Committee of the Whole Meeting Minutes of September 14, 2011.
4. Closed Session Meeting Minutes of September 14, 2011.
be received and adopted". Carried

Public Works Superintendent Report:

None.

Council moved forward in the Agenda to the Delegations portion of the Agenda.

Delegations:

Ms. Robin Carscadden addressed Council regarding matters related to volunteers and committees (statement attached).

Committee Reports:

Council Members provided updates on their various Committees.

Councillor Kramp-Neuman

LIBRARY BOARD

- Board representation will attend the next Council meeting to discuss their 2012 budget

EMPLOYEE SUGGESTION PROGRAM

- Ongoing process to establish the process and guidelines and potential rewards program

CHAMBER OF COMMERCE

Councillor Mitz

QUINTE WASTE

- Provided clarification on new recycling guidelines

TRAIL OF TWO LAKES

- Advised of a tour of the trail and provided handouts with photos of work needed to be undertaken at various points on the trail and its bridges

Councillor Kerby

HUNTINGDON RECREATION

- Still a couple of tournaments remaining before the end of the season

HUNTINGDON VETERANS COMMUNITY HALL

CENTRE HASTINGS FIRE DEPARTMENT

STIRLING ARENA BOARD

- Accessibility Fund application submitted for front entrance project

QUINTE CONSERVATION

- Source Water Protection Committee ongoing work on the Source Water Protection Plan and Public Consultation process

Reeve Ketcheson

COUNTY UPDATE

- Attended the Ontario East Municipal Conference (OEMC) representing Hastings County

MADOC LEGION

- Open house

RIBFEST

- Successful first event

The Reeve also commented on the need for Council to begin the process of multiyear planning and budgeting

Deputy Reeve Simpson

MADOC CHAMBER OF COMMERCE:

Santa Clause Parade November 26th

Saturday and Thursday Village Market successful this year

Smoking in Village Market continues to be an issue

ECONOMIC DEVELOPMENT

The Maguire Moto Cross Nation Races was an overwhelming success.

303 families participated with 600 paid spectators.

Estimated between \$90 and \$100,000 spent in our community.

16 students and 3 adults employed for the 4 day event

4 not for profit groups ran 50/50 draws

The Arena was opened for the event drawing with it revenue exceeding expenses

Xmas lights have arrived, arrangements are being made to put brackets and outlets up.

Arrangements being made to adjust existing brackets.

Survey by Hastings County to identify **Tourism Roles and Function**

Is being filled out to identify overlaps

Premier Ranked Tourism, opportunity to use Talc Mine as Tourist Point of Interest.

COMMUNITY IMPROVEMENT PROGRAM:

Public meeting set for November 10th 7pm to 8:30 p.m. to get feed back on boundaries

Ad for person to do Data Collection is being prepared.

CENTRE HASTINGS ARENA:

The Arena Board is being pro-active to long over due issues in the areas of job descriptions, ice time policy, personal status, and cost reductions.

Ice time booking policy (in writing) is now in place to ensure local minor sports groups and residents of Centre Hastings and Madoc Township have priority to bookings.

A grant has been submitted to deal with accessibility.

Part time help is being advertised to reduce and where possible eliminate overtime.

New personal equipment and operations equipment being put in place to meet Health and Safety.

Advertising initiatives are being put in place to draw in more revenue.

The cost saving initiatives are in the monthly meeting minutes published by the Board these will soon be posted on Centre Hastings website.

PARKS, RECREATION & CULTURE:

Park

Motion by PRCC to pay the \$5 for any member of committees of Council to attend seminar on volunteering. Topics Team Building, Volunteer Development, Community Development, Fundraising, Public Speaking, Marketing, Preparing Grant Applications and Leadership. Staff are proceeding to do repairs such as the cement cuts at the skatepark now that the weather is appropriate, along with Art Centre and other repairs.

Skate Park Summer Camp

Skate Park Competition

Arts Centre Hastings- Rib Fest was a success, final report pending

Pool

New ideas being reviewed such as a Summer Pool Camp, and Stream of Dreams on the fence

Regatta

Final report in, profit \$230.97

Canada Day

TRI AREA MEDICAL CENTRE SPACE:

An agreement between Municipality and Community Care has been drawn up, electrical work being put in place today.

Still proceeding with X-Ray service in basement of building

MOIRA LAKE BOAT LAUNCH PROJECT:

Awaiting response from MOE in regards to appeal related to new entrance.

New draft drawings have been completed.

Work permits have been submitted for Educational Board Walk

Voting for the Aviva Community Funds start Oct 3rd.

CENTRE HASTINGS RATEPAYERS ASSOCIATION:

Oct 1 will see the rock for the spawning group put in place with help from Students and Kiwanis members.

In my absence Reeve Owen Ketcheson attended meeting

They are publishing their newsletter this week

CENTRE HASTINGS FIRE DEPT. BUDGET REVIEW:

On budget with most items, closing in on fiscal period as related to wages.

The Reeve provided Council with an update as provided by the Council appointee to the Tri Area Medical Centre Board, Mr. Wendell White.

6. Simpson-Kramp-Neuman: “That October 8th be hereby proclaimed as World Hospice Day in the Municipality of Centre Hastings”. Carried

Operations Reports:

None.

Minutes from Meetings of Various Boards & Committees:

7. Kramp-Neuman-Mitz: “To receive the Minutes from Meetings of various Boards & Committees;

1. Quinte Conservation Source Protection Committee August 25, 2011
2. Centre Hastings Public Library Board September 6, 2011.
3. Stirling-Rawdon and District Arena Board August 16, 2011.
4. Stirling-Rawdon and District Arena Board August 30, 2011.
5. Lower Trent Source Protection Authority September 8, 2011.
6. Lower Trent Conservation Board of Directors September 8, 2011.
7. Centre Hastings Public Library Board September 6, 2011.
8. Comfort Country Planning Group August 24, 2011.
9. Trent Conservation Source Protection Committee August 16, 2011.
10. Trent Conservation Source Protection Committee July 21, 2011.
11. Central Hastings family Health Team – Board of Directors June 14, 2011.
12. Quinte Waste Solutions Board July 11, 2011.
13. Community Policing Advisory Committee August 30, 2011”. Carried

Correspondence:

8. Kramp-Neuman-Simpson: “To receive and file correspondence items;

1. Correspondence from Kathleen Wynne, Ontario Minister of Transportation related to a meeting with Municipal delegation at the 2011 Association of Municipalities of Ontario (AMO) conference.
2. Correspondence from the Municipality to a resident regarding a Weed Removal Request and Services Provided for Taxes.
3. Correspondence from the Hastings County Warden related to Financial Implications of Prematurely Ending Provincial Uploading.
4. Notice of Decision for a severance application B42/11.
5. Hastings and Prince Edward Counties Health Unit Notice of Low-Cost Rabies Vaccination Clinics”. Carried

Council discussed the need for a dedicated sound system for the Huntingdon Veterans Community Hall and clarification was provided by Councillor Mitz that the municipality's one third (1/3) share of the remaining, previously approved expenditure was \$18,500, representing the municipality's one third (1/3) share of the total remaining unspent project cost. Council noted that they had been advised that the sound system had been deemed as an ineligible expense for this project by the Provincial program analyst.

9. Simpson-Mitz: “That Council receive the proposal from Wire Q for the provision of a Sound System for the Huntingdon Veterans Community Hall at a price of \$10,500 plus tax and authorize the Reeve and Clerk to execute an agreement in this regard”. Carried

New Business:

10. Simpson-Kramp-Neuman: “That the Municipality of Centre Hastings supports the Central Hastings Public Transit System, and is committed to provide support in 2011 in the amount of \$2,000.00. Future support will be determined annually as part of the budget process. The Municipality of Centre Hastings agrees to the Municipality of Marmora and Lake receiving and being responsible for, on our behalf, Dedicated Gas Tax funds from the Province of Ontario as the Host Municipality for the Central Hastings Public Transit System”. Carried

11. Simpson-Kerby: “That the application to Amend the Zoning By-law for property located at Lots 1, 2, 3, 4 Plan 199 at 245 ST. Lawrence Street West be received and that staff be directed to provide notice as required for a public meeting prior to the October 26th Regular Meeting of Council”. Carried

12. Simpson-Kramp-Neuman: “That the Municipality of Centre Hastings Council request the Ministry of Municipal Affairs and Housing to meet to discuss and guide Council through Priority Setting and Strategic Planning”. Carried

By-Laws:

None.

The Reeve provided a report on the Municipality's financial standing (statement attached).

Councillor Kramp-Neuman requested that in any future instances the Reeve provide Council members a copy of a statement of this nature, prior to delivering it during a public meeting. The Reeve agreed to satisfy this request.

Closed Session:

13. Simpson-Mitz: "To go into Closed session as permitted under the *Municipal Act, 2001 S.239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees; to deal with issues related to an employment contract, and;*

To discuss the current competition to identify a Treasurer and the Hiring Committee's recommendation to Council and;

To discuss a request by an employee for consideration under the Municipality's Early Retirement Incentive Plan (Schedule E) as it stood prior to being amended". Carried

14. Mitz-Kramp-Neuman: "To resume as before". Carried

15. Simpson-Mitz: "That staff follow direction as given in the Closed Session as it relates to;

That the CAO/Clerk offer a one (1) year contract extension to the Public Works Superintendent;

That the CAO/Clerk make an offer of employment to the candidate identified through the competitive process for the position of Treasurer/Tax Collector/Deputy Clerk; and

That the employee request under the Municipality's Early Retirement Incentive Plan (Schedule E) in the form prior to it's amendmen,t be approved, subject to the conditions as noted". Carried.

Adjournment:

16. Kerby-Mitz: "To adjourn". Carried

Owen Ketcheson
Reeve

Matt MacDonald
CAO/Clerk