

CENTRE HASTINGS RECREATION CENTRE BOARD MEETING

**MEETING MINUTES**

**DATE:** MONDAY, APRIL 18, 2011

**TIME:** 6:00 P.M.

**LOCATION:** MADOC & DISTRICT RECREATION CENTRE (ARENA)

**PRESENT:** Tom Simpson, Lynda McCullough, Theresa Dostaler, Gerry Chapman, Mike Sniderham, Charles Robinson

**ABSENT:** Lloyd Blackburn, Mike Kirby

**ALSO PRESENT:** None

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**Call to Order**

The Chair, Tom Simpson, called the meeting to order at 6:00.

**Approval of Agenda**

Sub-committee reports should be added among new items (7B).

1. McCullough - Sniderham: "To approve the Agenda". Carried

**Disclosure of Pecuniary Interest and the General Nature Thereof**

None.

**Accounts/Treasurers Report**

2. Robinson - McCullough: "To approve the Arena Accounts. Carried.

**Approval of Minutes**

3. McCullough - Dostaler: "To approve the minutes of March, 29, 2011". Carried

**Business from Previous Meetings**

Garbage Recycling - After reconsideration should be aggressively encouraging users to recycle.

4. Robinson - McCullough: Pursue proper recycling bins in the arena that also accept garbage bags. Carried.

Emergency Exit lights - 3 exit lights to be replaced. 3 emergency lights to go in. Gerry to investigate three quotes for installation of emergency lights.

Roof leaks still to be investigated. Weather has not permitted investigation.

Employee Status T. Simpson will continue to investigate FT/PT hires.

Arena Banners - Hanging of the banners to be undertaken in conjunction with CHMHA.

Storage area for garbage. Estimated cost for enclosure (material) \$252.00 (TimbrMart) \$224.99 each for Rubbermaid bins. First preference behind the doors under the sound booth, second choice out back..

5. Robinson - McCullough Arena staff to purchase two Rubbermaid bins for garbage @ \$224.99 each (plus taxes). Carried.

## **Managers Report**

The Arena Manager advised the committee on operations and issues for the Month. (See attached).

### Highlights:

- Fire alarms meet working and code specifications.
- Energy efficient lights in lobby and EXIT at 0 cost.
- Last day of rentals on April 10<sup>th</sup>. Plant shut down on April 21<sup>th</sup>.
- Easter egg hunt on April 23<sup>rd</sup>.
- Septic system to be pumped.
- Stirling requesting ice time confirmation for next year, and are writing a letter.

6. Robinson - Sniderham: “To accept the Arena Manager’s report”. Carried

## **New Business**

### **Sub-committee Reports**

#### **User Group/Customer Survey**

Surveys are currently on Centre Hastings Website, email and hardcopies have been distributed. Summary will provided at May meeting..

#### **Budget Proposal**

C. Robinson brought a proposed budget. Required to add \$33,300

#### 2011 Budget

Staff provided financial detail as requested in relation to accounts, 2010 budget actuals and commitments for 2011.

Signage expected to bring in around \$5,000 revenue/sign rentals.

- Current Ice Rental Fees:
  - High school \$40/hour
  - Minor hockey - \$90/hour
  - Stirling rent ice for - \$90/hour

7. Robinson – Dostaler – Take proposed budget for 2011 to Madoc Township and Centre Hastings for discussion. Carried.

#### **Employee Status**

The Chair provided information related to the employee status and advised that classification and status definition would have to go to Centre Hastings’ Personnel & Finance Committee for review and clarification within the Personnel Policy, as it relates sick time, overtime, and consideration under the municipal merit program.

#### **Computer for arena**

T. Simpson is to go forward to obtain a program and hardware for the use of arena staff for input.

## **Adjournment**

8. Sniderham - McCullough: “To Adjourn”. Carried

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Tom Simpson  
Chair

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Matt MacDonald  
Clerk