

## **TAMC BOARD MINUTES of DECEMBER 14, 2010.**

Present: T. Simpson, W. Donaldson, W. White, B. Clarke, Dr. J. Webb, J. Frost, J. Bruce, J. Turner, S. Thrower, Chair Finance Committee, J. Hagerman, Accountant.

Regrets: Rev. J. Weller, A. Stettler.

T. Simpson called the meeting to order at 1902. Wendell White was introduced as the new Director from Centre Hastings.

Resolution # 2010-107, moved by W. Donaldson and seconded by J. Frost to accept the agenda was carried.

There was no disclosure of pecuniary interest.

Board Chair report: Meeting with Dalren

- a. Greer Galloway: There was a \$10,000.00 “in kind” donation towards the \$4200.00 cost of the sidewalk which had to be redone due to an error.
- b. Mayhew: There is no commitment to address issues, only finger pointing. The MEI report was e-mailed to Mayhew for their review
- c. There is to be a meeting with Dalren, Reeve and Clerk from Centre Hastings and T. Simpson to review the “change in orders” whether they were approved by the Building Committee or Mayhew.
- d. The Board is awaiting a reply from Mayhew as to why the installation of 24 heat coils was removed from the contract.

Resolution # 2010-108, moved by W. Donaldson, seconded by J. Frost to approve the minutes of November 9, 2010, was carried.

Business Arising from the Minutes:

- a. Generator: Will be situated behind the fence and will be self-testing. B. Robinson and E. Hailstone have been contacted re hook-up.
- b. There has still been no response from the Lawyer re monies owed.
- c. The bills to the insurance company have not yet been sent. S. Thrower to address.
- d. J. Frost will make a proposal to Centre Hastings at their meeting December 15<sup>th</sup> on behalf of the TAMC Board to split the cost of the generator and inside maintenance costs.
- e. There are more forms to be completed for the HST application. J. Hagerman is looking after this.

Correspondence Received: 1. A bid from Danford Construction for snow removal.

2. A quote from Wilkinson & Company, Chartered Accountants to audit the books.

3. An invoice from J. Hagerman.

Sent: A "Thank you" to D. Schulz from T. Simpson on behalf of the Board for all his work and dedication to the Medical Centre over the years.

Committee Reports: Financial: S. Thrower. To follow

Fund Raising: J. Frost. J. Frost would like to see applications for funding done on a regular basis i.e. March and September rather than on an ongoing basis.

Building: W. White. There have been complaints from the local business people that there are no parking spots for their clients. Resolution # 2010-109, moved by Dr. J. Webb, seconded by W. Donaldson, to have W. White approach Centre Hastings Council at their meeting December 15<sup>th</sup> to discuss the issue, was carried.

Maintenance: B. Clarke. Nothing to report.

F.H.T.: Dr. J. Webb. a. Resolution # 2010-110, moved by W. White, seconded by J. Frost that T. Simpson and S. Thrower meet with Dr. A Stuart to review the Doctors' contract for 2011, was carried.

b. An N. P. resigned and Dr.

Yorston has been ill so there has been a backlog with patients. Staff will ensure that a notice is posted on the door if there is NO clinic on Saturday morning.

New Business: 1. Resolution # 2010-111, moved by J. Frost, seconded by Dr. J. Webb, to have W. White and B. Clarke draw up a Job Description for a Maintenance Person to include a. snow removal from the sidewalks  
b. to be the contact person for notifying outside contract maintenance companies when work is needed.

2. 1 tender for Snow Removal was opened at 1935 by T. Simpson. The tender was for \$60.00/plough or sand/salt. Resolution # 2010-112, moved by B. Clarke, seconded by W. White to approve the tender, was carried.

3. Resolution # 2010-113, moved by J. Frost, seconded by B. Clarke to send approved letter to Tom DeLine, was carried

Financial Report: S. Thrower

- a. There was no voucher for D. Courneyea
- b. There were no vouchers for Hydro and Water/sewer. All numbers are to be questioned by S. Thrower/ T.Simpson

Resolution # 2010-114, moved by W. Donaldson, seconded by J. Bruce to approve the vouchers noting the ones to be questioned, was carried.

Resolution # 2010-115, moved by J. frost, seconded by W. Donaldson, to approve the budget to date, was carried.

Resolution # 2010-116, moved by J. frost, seconded by W. White to approve the voucher for J. Hagerman, was carried.

A % of the maintenance cost is to be invoiced to Centre Hastings.

Resolution # 2010-117, moved by Dr. J. Webb, seconded by B. Clarke that if Centre Hastings accepts to pay half the cost of the generator/ hook-up costs, that monies is to be applied against the Demand Loan through Centre Hastings as part of our debt reduction, was carried.

The outstanding operating cost to Madoc Township Council is to be put in as account receivable so the other 2 municipalities are not covering their shortfall.

Resolution # 2010-118, moved By j. Frost, seconded by W. White, to approve the draft budget for 2011 to be reviewed by the board before being presented to the 3 Municipal Boards, was carried.

Resolution # 2010-119, moved by W. Donaldson, seconded by J. Bruce to approve the cost of a lock and installation for the inner door of the Medical Centre, was carried.

There was nothing to report from the Parkette and Policy/ By-Law committees.

Resolution # 2010-120, moved by W. Donaldson to adjourn at 2130, was carried.

Chair Person

Secretary

