

TAMC BOARD MINUTES of FEBRUARY 8, 2011.

Present: T. Simpson, W. Donaldson, B. Clarke, W. White, Dr. J. Webb, T. Empey, J. Bruce, J. Frost, J. Turner, J. Hagerman, Treasurer.

Regrets: Rev. J. Weller, S. Thrower, Chairperson, Finance Committee.

T. Simpson called the meeting to order at 1902.

Resolution # 2011-18, moved by W. Donaldson, seconded by J. Frost to approve the agenda, was carried.

There was no disclosure of pecuniary interest.

The Board Chair Report will be addressed throughout the meeting.

Resolution # 2011-19, moved by W. Donaldson, seconded by J. Bruce to accept the January minutes with the noted changes, was carried.

Business Arising from the Minutes:

- A. Generator: It is in situ but the hook-up for the gas is not yet done which will give the FHT an opportunity to increase the power needed for their computer.
- B. Job Description for Maintenance Person: W. White has received 5 applications to the advertisement. Resolution # 2011-20, moved by W. White, seconded by J. Bruce, that applicant Doug Wood be interviewed for the position, with half the cost being covered by Centre Hastings, was carried. W. White to send a "Thank you" to the remaining applicants.
- C. Parking: 1. A policy is needed to be drawn up to present to all the tenants of the building. J. Frost will look into this.
2. Resolution # 2011-21, moved by W. Donaldson, seconded by B. Clarke that W. White get an estimate of the cost to put double-wide stairs from the parking lot of the former hotel site on Durham street to access the back of the Medical Centre building to bring to the board, was carried.
- D. Signage on Windows of the Centre: Resolution # 2011-22, moved by W. Donaldson, seconded by W. White, that J. Frost draft a policy re advertising signage on the windows for the next meeting, was carried.

Correspondence: Received: 2 invoices from Danford Construction Company for snow removal/salting.

2 Checks from the FHT

Sent: T. Simpson hand delivered the 2011 Budget to the 3 Municipal Council Offices.

Financial Report: J. Hagerman for S. Thrower

1. Resolution # 2011-23, moved by J. Frost, seconded by Dr. J. Webb, to approve the 2 invoices from S. Trotter, and 1 from J. Turner, was carried.
2. Resolution # 2011-24, moved by W. Donaldson, seconded by W. White to approve the vouchers, was carried.
3. The Board opted not to buy the extended warranty for the washer/dryer at the Medical Centre.
4. Resolution # 2011-25, moved by W. White, seconded by B. Clarke that that S. Thrower ask for the items listed on the invoice from Centre Hastings for \$43,794.23, was carried.

J. Hagerman left at 2036.

Committee Reports: Fund Raising: J. Frost

1. The account is being audited at this time.
2. The balance in the account as of January 31, 2011 was \$ 13, 876. 88.
3. The privacy curtains and room divider have been ordered.
4. Resolution # 2011-26, moved by J. Frost, seconded by Dr. J. Webb, to approve the invoice for J. Hagerman for bookkeeping for the Fund, was carried
5. Resolution # 2011-27, moved by J. Frost, seconded by J. Bruce, to approve the request from the FHT for 2 stands for the monitors, was carried.
6. The request for the foot rest will be paid by the TAMC Board as medical equipment.

Building: W. White.

1. Reheat Coils: 19 coils needed at a cost of approximately \$ 75,000.00. 15 kw is needed to run the coils.

2. The noise in the reception area will be looked after by Carmichael who found that the ducts in the ceiling were duct -taped and not seamed.
3. S. Trotter is to address the issue of the fluid in the bathroom causing a urine smell in the public washroom in the clinic. Montgomery will not accept financial responsibility for this problem as they are now bankrupt.
4. 4. Icicles from the eaves have been bad lately. Extra salt has been put down on the sidewalks by W. White.

F.H. T.: Dr. J. Webb.

1. Dr. Melissa Holowaty will be starting in Marmora

February 16, 2011.

2. The Doctor expected to come to Madoc in the summer is not coming.
3. Dr. Webb addressed the staffing issues over the past Christmas period and expects to be better prepared this year.
4. Dr. Webb made a request on behalf of the FHT staff to be able to use an area in the basement for exercise equipment for the staff. A question of liability was raised and it was felt that each person using the area would sign a waiver.
5. Dave Schulz's name is spelt wrong on the plaque. It would cost \$1100.00 to replace. T. Simpson to ask P.Gooderham to look at this.

Resolution # 2011-28, moved by J. Frost, seconded by W. White, to go "in camera", was approved.

Resolution # 2011-29, moved by W. Donaldson, seconded by J. Frost, to come out of "in camera", was carried.

As there was no resolution "in camera", resolution # 2011-30, moved by Dr. J. Webb, seconded by B. Clarke to adjourn at 2135, was carried.

Chair Person

Secretary