

TAMC BOARD MINUTES of JANUARY 11, 2011.

Present: T. Simpson, W, Donaldson. B. Clarke, Rev. J. Weller, J. Bruce, W. White, T. Empey, Dr. J. Webb, J. Turner, S. Thrower, Chair Finance Committee, J. Hagerman, Treasurer.

Regrets: A Stettler, J. Frost.

T. Simpson called the meeting to order at 1901.

Resolution # 2011-1, moved by W. Donaldson, seconded by W. White to approve the agenda, was carried.

There was no disclosure of pecuniary interest.

Board Chair Report will be dealt with throughout the meeting.

Resolution # 2011-2, moved by B. Clarke, seconded by W. Donaldson to approve the minutes with noted corrections, was carried.

Business Arising from the Minutes:

1. Generator: is in place and fits the pad, Brian Robinson is wiring it and Eric Hailstone is doing the gas hook-up.
2. Boiler Issues continue and are being looked into.
3. Job Description for Maintenance Person. Resolution # 2011-3, moved by T. Empey, seconded by W. White to proceed with the Job Description and advertisement in the 2 papers, was carried.
4. Resolution # 2011-4, moved by J. Bruce, seconded by Rev. J. Weller to appoint Wilkinson & Company LLP, Chartered Accountants & Tax Specialists as Auditor for 2011, was carried.
5. Resolution # 2011-5, moved by Rev. J. Weller and seconded by W. Donaldson to send a "Thank- You" to N. Carey for past involvement, was carried. T. Simpson to do.
6. As a result of the presentation to Centre Hastings Council by J. Frost on behalf of the TAM Centre Board, Centre Hastings Council will split the maintenance and cleaning costs.
7. The H.ST application has been completed and submitted by J. Hagerman.

Correspondence Received: 1 from Welch Audit

Committee Reports:

Financial:

1. S. Thrower and J. Hagerman reviewed the 2011 Budget with the Board Members. A copy of the budget is to be sent by email to the 3 Municipal Councils by S. Thrower for their meetings in January.
2. Resolution # 2011-6, moved by B. Clarke, seconded by T. Empey to approve the vouchers, was carried.
3. Resolution # 2011-7, moved by W. Donaldson, seconded by W. White to approve the voucher to Thyssen Krupp for \$254.25, and \$1457.70 to Mytone for computer was carried.
4. Resolution # 2011-8, moved By Dr. J. Webb, seconded by Rev. J. Weller, to approve the voucher for J. Hagerman for \$90.00 to do the Fund Raising books, was carried.

Fund Raising: J. Frost. (Absent)

1. J. Bruce indicated that there were 3 invoices, 1 for privacy curtains for the patient cubicles. Resolution # 2011-9, moved by W. White, seconded by T. Empey to approve the invoice for the curtains, was carried. J. Bruce to check with K. Reid re to whom the cheque is to be made payable to.
2. Resolution # 2011-10, moved by B. Clarke, seconded by Rev. J. Weller, to transfer \$8,000.00 from the Fund Raising Account to the TAMC Board was carried. J. Bruce to arrange this with P. Robinson at the bank.
3. Resolution # 2011-11, moved by T. Empey, seconded W. White to pay January loan payment, was carried.
4. Resolution # 2011-12. moved by W. White, seconded by J. Bruce to approve the other invoices after further review of donations.

Resolution # 2011-13, moved by B. Clarke, seconded by J. Bruce to approve the 2011 budget with a delegation of Board Chair, Vice Chair and S.

Thrower to present the budget to the 3 Councils, was carried.

Resolution # 2011-14, moved by W. White, seconded by T. Empey, to approve the Fund Raising breakdown as presented by J. Hagerman and S. Thrower, was carried. Both S. Thrower and J. Hagerman left the meeting at 2019.

Building: W. White.

1. Parking on St Lawrence Street is an issue expressed by merchants in the area. W. White is to meet with Doug Kellar to discuss this.
2. Carmichael wants to sub-contract work and will be responsible for liability of sub-contractor(s). The instruction manual is on site. The cost per visit is \$35.00/hour and the company will do 4 visits/year

and assume the cost of the belts and filters. Resolution # 2011-15, moved by Dr. J. Webb, seconded by J. Bruce, to approve the contract with Carmichael for 2011 was carried.

3. The cost of the reheat coils is \$2400/coil. Previously quoted at \$8,000/coil. The reheat coils were removed from the drawings according to Mayhew Architect. The question to be answered is by whom? The 1st and 2nd floors may need baseboard heaters as well. The Lawyer suggests going to Dalren to recover the cost, not Montgomery which has gone bankrupt.
4. Ceiling Tiles, reception area leaking. On January 7th, T. Simpson had Scott Trotter check this out and found a. a leaking elbow in the ceiling. B. wrong material used not standard size. Montgomery in to see the problem. Resolution # 2011-16, moved by Dr. J. Webb, seconded by T. Empey, to have Scott Trotter brought in to repair the issue and for him to submit his invoices to Dalren, was carried. W. White to inform S. Trotter.
5. Resolution # 2011-17, moved by W. White, seconded by W. Donaldson to have the lawyer deal with Dalren re any issues arising with the subcontractors, was carried.
6. There is a gap around the window in the Doctors' Admin office. W. White to address.

FHT: Dr. J Webb:

1. Dr Webb recommended leaving the Doctors' Contract as is for now with 2-3 new doctors coming on board within the year.
2. The 1st staff member in in the morning will leave the front door open so patients can wait between the doors. At present there is no need to look into a dead bolt.
3. After Hours Clinics are now being held Tuesday, Wednesday, Thursday from 5-8pm and Saturday from 8-11am .
4. Dr. Melissa Hollowatty will be starting in Marmora in February 2011.
5. There is a discussion of expanding the service to Gilmour when the new physician comes in the summer.

Policy/By-Laws; J. Frost (absent). It was suggested that a policy is needed re advertising on the building's windows.

Parkette: B. Clarke: nothing new

Other Business: Overrun costs.

1. Awaiting answers from Dalren
2. \$2100.00 from MadocTownship Council for 2010 budget.

3. A plan is needed to recover the costs. To be carried over to next meeting

The meeting adjourned at 2108.

Chairperson

Secretary