



MUNICIPALITY OF CENTRE HASTINGS

Job Description

Job Title: Transportation Student Seasonal Labourer

Purpose:

Perform a variety of assigned tasks, including general labourer functions such as shoveling, sweeping, debris removal, brushing, flagging, shop cleaning, and other related physical activities to support the Transportation department.

Reports To:

- **Directly:** Transportation Supervisor
- **Indirectly:** Director of Public Works

Duties and Responsibilities:

- Follow directives from the Transportation Supervisor and work under the supervision of Transportation staff as required.
- Assist with minor road maintenance, including cold patching and debris brushing.
- Support traffic control to safely move vehicles through construction zones.
- Perform general outdoor landscaping duties, including weed eating and site maintenance.
- Fully participate in all required training sessions and adhere to their content.
- Properly wear all Personal Protective Equipment (PPE) provided to ensure personal safety while completing tasks.
- Respond politely and professionally to inquiries from members of the public.
- Ensure strict adherence to all Health and Safety standards and protocols.

Qualifications:

- Ability to safely operate a variety of tools and equipment related to general maintenance.
- Ability to work in a team environment, accept and follow verbal and written instructions, and complete duties to an acceptable standard with minimal supervision.
- Knowledge of and ability to follow all Municipality of Centre Hastings Health and Safety Policies and Procedures.
- Possess the skills and abilities required to perform the duties listed above.

Days / Hours of Operation:

- 40 hours per week
- Seasonal: April to September



Requirements:

- A valid Ontario G2 Driver's License in good standing during employment.
- CSA-approved steel-toed boots (required for the position).
- A valid First Aid Certificate (mandatory and must be submitted with application).
- Submission of a current Police Information Check (dated within the past 3 months) from the applicant's local police service, approved by the Corporation prior to commencing employment.